

# Southwest Michigan

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## BEHAVIORAL HEALTH

### Board Meeting Minutes

April 12, 2024

Air Zoo Aerospace & Science Museum, 6151 Portage Rd, Portage, MI 49002

9:30 am-11:30 am

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**Members Present:** Edward Meny, Tom Schmelzer, Louie Csokasy, Carol Naccarato, Sherii Sherban, Tina Leary, Mark Doster, Erik Krogh

**Members Absent:** None

**Guests Present:** Brad Casemore, Chief Executive Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Garyl Guidry, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Alena Lacey, Director of Quality Management and Clinical Outcomes, SWMBH; Cameron Bullock, Pivotal; Cathi Abbs, Pivotal Board Alternate, Jeannie Goodrich, Summit Pointe, Ric Compton, Riverwood; John Ruddell, Woodlands; Sue Germann, Pines BH; Jon Houtz, Pines Board Alternate; Jeff Patton, ISK; Debbie Hess, Van Buren CMH; Carl Doerschler, Doerschler and Associates

#### Welcome Guests

Ed Meny called the meeting to order at 9:31 am and introductions were made.

#### Public Comment

None

#### Agenda Review and Adoption

Motion Louie Csokasy moved to approve the agenda with the addition of Conflict Free Access and Planning  
Second Sherii Sherban  
Motion Carried

#### Financial Interest Disclosure (FID) Handling

None

#### Consent Agenda

Motion Louie Csokasy moved to approve the March 8, 2024 Board minutes as presented.  
Second Tom Schmelzer  
Motion Carried

## Ends Metrics

### Fiscal Year 2023 Michigan Mission Based Performance Indicator System Results

Alena Lacey reported as documented noting that metric 7a was met as 26/28 indicators with state benchmarks met in FY23 and metric 7b was not met. 7b, regarding Indicator 3, did not achieve the 3% improvement from FY22. Indicator 3 is related to the percentage of new persons starting any necessary service within 14 days of completing a biopsychosocial assessment at the CMHSP. SWMBH identified improving with metric as a formal performance improvement project, as outlined in FY24 QAPIP. SWMBH is performing a causal barrier analysis to help plan interventions to improve Indicator 3.

Motion Carol Naccarato moved that The Board accepts the interpretation of Ends Metrics as meeting the test of any reasonable interpretation and the data shows compliance with the interpretation and The Board requests follow up information with results by CMHSP by quarter.

Second Mark Doster

Motion Carried

### Fiscal Year 2023 Customer Satisfaction Survey Results

Alena Lacey reported as documented noting 3 out of 4 metrics were met. 6a, adult mental health survey improved from FY22 baseline. 6b, the youth services survey score of 73% was not an improvement of FY22 baseline of 75.51%. This was not statistically significant. There were 121 less respondent submissions in FY23.

Motion Tom Schmelzer moved that The Board accepts the interpretation of Ends Metrics as meeting the test of any reasonable interpretation and the data shows compliance with the interpretation.

Second Louie Csokasy

Motion Carried

## Board Actions to be Considered

### Election of Officers

Ed Meny discussed election of Officers.

Chair

Motion Mark Doster moved to nominate Sherii Sherban as Board Chair.

Second Louie Csokasy

Motion Carried

Vice Chair

Motion Louie Csokasy moved to nominate Tom Schmelzer as Vice Chair.

Second Erik Krogh

Motion Carried

Secretary

Motion Louie Csokasy moved to nominate Carol Naccarato as Secretary.

Second Tom Schmelzer

Motion Carried

**BEL-006 Investments**

Garyl Guidry discussed investment advisors, current investment earned and revisions to SWMBH Board Policy BEL-006 Investments.

Motion Louie Csokasy moved to accept the revisions to SWMBH Board Policy BEL-006 Investments as presented.

Second Tom Schmelzer

Roll call vote

Edward Meny yes

Tom Schmelzer yes

Carol Naccarato yes

Louie Csokasy yes

Sherii Sherban yes

Tina Leary yes

Erik Krogh yes

Mark Doster yes

Motion Carried

**Board Policy Review**

**BG-006 Annual Board Planning**

Sherii Sherban reported as documented.

Motion Erik Krogh moved The Board accepts the interpretation of Policy BG-006 Annual Board Planning as meeting the test of any reasonable interpretation and the data shows compliance with the interpretation.

Second Tom Schmelzer

Motion Carried

**BG-010 Board Committee Principles**

Sherii Sherban reported as documented.

Motion Erik Krogh moved The Board accepts the interpretation of Policy BG-010 Board Committee Principles as meeting the test of any reasonable interpretation and the data shows compliance with the interpretation.

Second Edward Meny

Motion Carried

**Executive Limitations Review**

**BEL-001 Budgeting**

Carol Naccarato reported as documented.

Motion Carol Naccarato moved The Board accepts the interpretation of Policy BEL-001 Budgeting as meeting the test of any reasonable interpretation and the data shows compliance with the interpretation.

Second Edward Meny

Motion Carried

## **Board Education**

### **Fiscal Year 2024 Year to Date Financial Statements and Fiscal Year 2025 projections**

Garyl Guidry reported as documented noting actual financial statements from all eight Community Mental Health Service Providers (CMHSP) with revenue, expenses, and deficits. Brad Casemore shared that there is both a revenue and an expense problem and emphasized the need for action from all CMHSPs and SWMBH. Garyl Guidry reported on a revised Fiscal Year 2024 projections due to a mid-year rate adjustment from Milliman actuary. A deficit is still projected and SWMBH continues to meet individually and collectively with the CMHSP to look for more ways to reduce expenditures and improve revenue outcomes.

### **Local Funds**

Brad Casemore reported as documented noting local funds come from Integrated Care Organizations, Opioid Health Homes, Performance Bonus Incentive Program, and University of Michigan honorarium. Local Funds balance is \$7.5 million with a risk reserve of \$3 million leaving a net of \$4.5 million. Discussion followed.

### **Retirement Plans Summary**

Carl Doerschler of Doerschler & Associates reported as documented. Discussion followed.

### **Fiscal Year 2023 Performance Bonus Incentive Program Report**

Alena Lacey reported as documented noting two metrics were not met with a final score of 91.94 out of 100. Brad Casemore added historical context and noted that our share proposal will be provided for Board approval at the May Board meeting.

## **Communication and Counsel to the Board**

### **Board Ends and Strategic Planning Calendar**

Brad Casemore noted the document in the packet for the Board's review.

### **Michigan Consortium for Healthcare Excellence**

Brad Casemore noted the document in the packet for the Board's review.

### **Community Mental Health Association of Michigan Summary of Governor's Fiscal Year 2025 Budget**

Brad Casemore noted the document in the packet for the Board's review.

### **Draft May Board and Board Planning Session agendas**

Brad Casemore noted the document in the packet for the Board's review.

### **Conflict Free Access and Planning (CFAP)**

Alena Lacey reviewed MDHHS slide presentation on Conflict Free Access and Planning objectives, rules, strategies, scenarios, workflows, and timeline for implementation. Brad Casemore added why this is important to the Board and the Region and how it will affect all aspects of services.

## **May Board Policy Direct Inspection**

None scheduled

### **Public Comment**

Several CMHSPs commented on Fiscal Year 2023, 2024 and 2025 Performance Bonus Incentive Program. Discussion followed. Agreement reached between SWMBH and its 8 Participant CMHSPs on the distribution of the FY23 PBIP funds. The agreement was reported to the Board verbally by Mila Todd as follows:

- The total FY23 award, less the funds already committed to be distributed to the SUD treatment provider network, to be split 90/10 to Participant CMHSPs and SWMBH, respectively. And additional \$1 million of regional local funding is added to the Participant CMHSP distribution amount. Participant CMHSP shares are based on Medicaid eligibles.
- SWMBH will bring a prepared Motion to the Board for approval at the Board's May 10<sup>th</sup> meeting.

### **Adjournment**

Motion Tom Schmelzer moved to adjourn.

Second Carol Naccarato

Motion Carried

Meeting adjourned at 11:50am