

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes

November 8, 2024

Air Zoo Aerospace & Science Museum, 6151 Portage Rd, Portage, MI 49002

9:30 am-11:30 am

Members Present: Sherii Sherban, Tom Schmelzer, Louie Csokasy, Edward Meny, Erik Krogh, Carol Naccarato, Lorraine Lindsey, Tina Leary

Members Absent: None

Guests Present: Mila Todd, Chief Compliance Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Garyl Guidry, Chief Financial Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Cameron Bullock, Pivotal; Mandi Quigley, Summit Pointe; John Ruddell, Woodlands; Sue Germann, Pines BH; Debbie Hess, Van Buren County CMH; Richard Thiemkey, Barry County CMH; Ric Compton, Riverwood; Cathi Abbs, SWMBH Board Alternate

Welcome Guests

Sherii Sherban called the meeting to order at 9:31 am.

Public Comment

None

Agenda Review and Adoption

Motion Edward Meny moved to approve the agenda with revisions of moving 8b Executive Officer Evaluation, 11b Board Education Planning 2025 and 12c SWMBH Counsel and County Cost Sharing to the December agenda.

Second Erik Krogh

Motion Carried

Financial Interest Disclosure (FID) Handling

None

Consent Agenda

Motion Lorraine Lindsey moved to approve the October 11, 2024 Board minutes and September 25, 2024 Operations Committee Meeting Minutes as presented.

Second Tom Schmelzer

Motion Carried

Required Approvals

None scheduled

Ends Metrics Updates

None scheduled

Board Actions to be Considered

Calendar Year 2025 Board Policy Calendar

Sherii Sherban shared her recent attendance at a Board Governance Bootcamp and thoughts on future reviews and revisions to Board Policies. No Board action taken on Calendar Year 2025 Board Policy Calendar.

Executive Officer Evaluation

Sherii Sherban stated that the Executive Committee would meet in November regarding Brad Casemore's evaluation and this topic will be moved to the December agenda.

Holiday Luncheon

Board discussed a holiday luncheon and agreed on January after the Board meeting. Luncheon venues will be researched and brought back to the Board for consideration at December's Board meeting.

Update

Mila Todd updated the Board on Brad Casemore's family member.

Board Policy Review

EO-002 Monitoring Executive Officer Performance

Edward Meny asked that this policy be moved to the December Board meeting so that the Executive Committee can complete the Executive Officer Evaluation.

Motion Tom Schmelzer moved to change the policy review date to December.

Second Edward Meny

Motion Carried

Executive Limitations Review

None scheduled

Board Education

Fiscal Year 2024 Year to Date Financial Statements

Garyl Guidry reported a first draft of period 12 financials noting revenue, expenses and projected deficits. Garyl noted that the Region has until February to finalize year end financials before submission to the State. Sherii Sherban requested a balance sheet and a cash flow statement. Sherii Sherban also reminded the Operation Committee of the need to dive into the financials as a group. Discussion followed.

Board Education Planning 2025

Sherii Sherban stated that this topic will be moved to December.

Fiscal Year 2024 Community Mental Health Services Program Site Review Results

Mila Todd reported as documented. Discussion followed.

Debrief 10/4 9th Annual Regional Healthcare Policy Forum

Tom Schmelzer attended the 10/4 event and shared that the panel and discussion were interesting. He also added the importance of the Board attending these important events. Carol Naccarato commented that the panel was good but the meet the candidates in the afternoon “fell apart.”

Communication and Counsel to the Board

Board Finance Committee

Tom Schmelzer noted that the committee met on November 1, 2024. The Committee reviewed financials and Fiscal Year 2024 close out schedule. They asked to review the draft audit before submission to the State and drafted a December agenda. Sherii Sherban requested that the December Board Finance Committee meeting agenda be sent to the Board members.

Board Regulatory Compliance Committee

Mila Todd noted the report in the packet for the Board’s review.

SWMBH Counsel and county cost sharing

Topic moved to the December Board agenda.

Draft December Board Agenda and December Board Policy Direct Inspection

Sherii Sherban noted the draft agenda in the packet for the Board’s review. Erik Krogh will review Board Policy BEL-003 Asset Protection and Garyl Guidry will send him the documents to review.

Public Comment

None

Adjournment

- Motion Louie Csokasy moved to adjourn at 10:35 am.
- Second Lorraine Lindsey
- Motion Carried