



Section: SWMBH Administration	Policy Name: Infection Control	Policy Number: 01.09
Owner: Chief Administrative Officer	Reviewed By: Anne Wickham	Total Pages: 3
Required By: <input type="checkbox"/> BBA <input type="checkbox"/> MDHHS <input type="checkbox"/> NCQA <input type="checkbox"/> Other (please specify): _____	Final Approval By: <i>Anne Wickham</i>	Date Approved: Apr 14, 2025
Application: <input checked="" type="checkbox"/> SWMBH Staff/Ops <input type="checkbox"/> Participant CMHSPs <input type="checkbox"/> SUD Providers <input type="checkbox"/> MH/IDD Providers <input type="checkbox"/> Other (please specify): _____	Line of Business: <input type="checkbox"/> Medicaid <input type="checkbox"/> Other (please specify): <input type="checkbox"/> Healthy Michigan _____ <input type="checkbox"/> SUD Block Grant <input type="checkbox"/> SUD Medicaid <input type="checkbox"/> MI Health Link	Effective Date: 6/1/2020

Policy: Southwest Michigan Behavioral Health (SWMBH) will have guidelines, processes and procedures in place to mitigate the spread of infectious disease.

Purpose: The purpose of this policy is to minimize, to the extent possible, risks to SWMBH staff, board members, consumers, volunteers, and visitors which may arise due to infectious disease.

Scope: This is an internal policy intended for SWMBH staff and visitors to SWMBH offices.

Responsibilities: All Senior Leaders are responsible for monitoring adherence to this policy and reporting violations of such to the Human Resources Department.

Definitions:

- A. **Infection control**-steps to prevent the transmission of infectious organisms and managing infections if they occur.
- B. **CDC** – Centers for Disease Control
- C. **OSHA** – Occupational Safety and Health Administration

Standards and Guidelines:

- A. Infection Control within the SWMBH offices will meet best practice criteria as defined by the CDC, OSHA and Kalamazoo County Health Department guidelines.
- B. A risk assessment of SMWBH offices as it relates to infection control will be conducted semi-annually at a minimum by the Chief Administrative Officer or designee and procedures and protocols revised or updated as necessary.



- C. All staff will be trained on Infection Control Policy and Procedures at onboarding and annually thereafter.
- D. SWMBH will maintain environmental safety related to infectious disease including the encouragement of hand washing, provision of hand sanitizer and provision of annual flu vaccine days.
- E. The risk of infectious diseases locally will be monitored by the Chief Administrative Officer and information relayed to staff as necessary.

Procedures:

References: None

Attachments: None

Revision History

Revision #	Revision Date	Revision Location	Revision Summary	Revisor
Initial	6/1/2020	Throughout policy	New policy	A. Wickham





01.09 Infection Control v.4.2.25

Final Audit Report

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